

ESH PARISH COUNCIL

Minutes of the Annual General Meeting held at the Harry Guildford Centre, Thomas Street, Langley Park on Tuesday **8th May 2012** commencing at 7.00pm.

Present: Councillors: B. Armstrong, M. Berry, J. Carr, M. Gordon, A. Harling, K. Heartfield, A. Hiles, P. Mollon, R. Partridge, M. Renneberg, S. Rothwell, M. Sands

Also In Attendance: County Councillors J. Armstrong and GF Smith (Clerk)

Apologies: Councillor: C. Bloor, S. Maddison, A. Mollon and M L Rowland (Deputy Clerk).

AGM/01/12 Election of Chairman

It was proposed and seconded that Councillor M Sands be elected as Chairman for 2012/13. The Chairman and Clerk signed the Declaration of Acceptance of Office And witnessed by the Councillors present at the meeting.

COUNCILLOR M SANDS IN THE CHAIR

AGM 02/12 Election of Vice Chairman

It was proposed and seconded that Councillor A. Mollon be elected as Vice Chairman for 2012/13

AGM 03/12 Appointment of Responsible Financial Officer and Deputy RFO

It was agreed that

- 1) Mr G. F. Smith (Clerk) be appointed as Responsible Financial Officer for 2012/13
- 2) Mrs L Rowland (Deputy Clerk) be appointed Deputy Responsible Financial Officer for 2012/13.

AGM 04/12 Cheque Signatories

Members agreed to continue with the present signatories (Councillor Berry, Bowyer, Harling and A. Mollon.

Review the signatory list following the Parish Council Elections in May 2013.

AGM 05/12 Review of Standing Orders

Members agreed to no changes to the present Policy document.

AGM 06/12 Review of Financial Regulations

Members agreed to no changes to the present Policy document.

AGM 07/12 Chairman's Allowance

Members agreed to no changes to the Chairman's Allowance (£200)

AGM 08/12 Annual Assessment Statement

Members agreed to no changes to the present Policy document. Copies to be sent to all Councillors (via e-mail).

AGM 09/12 Asset Register of Council Property

Members agreed to no changes to the present Policy document. Copies to be sent to all Councillors (via e-mail).

AGM 010/12 Committee Structure and Membership

Councillor Sands proposed and Councillor Gordon seconded that the Committees should be renamed Working Parties, this was agreed by all Councillors.
Councillor Sands proposed and Councillor Gordon seconded that the environment and EQUaL Partnership be separate working parties, this was agreed by all Councillors.

AGM 011/12 Parish Council's Three Year Plan

The draft report was circulated at the meeting, Members agreed that further work/input was required by the working parties. It was agreed that each Working Party would meet prior to the next Parish Council meeting (12th June) to agree priorities, objectives, further details to the Plan including named responsible Councillor.

AGM 012/12 Dates, Times and venues of Future Places 2012/13

A report was circulated at the meeting showing Parish Council meetings from June 2012 to May 2013, Members agreed the report and for the Parish Council to meet on the 2nd Tuesday of each month commencing at 7.00pm. They also agreed for a recess in August (No Meetings). All meetings to be held in The Harry Guildford Centre, Langley Park except the meeting in June which will be held at the Parish Hall, Esh and the November meeting to be held in the village hall, Quebec. The list to be placed in the Council's notice boards, next edition of the Council's Newsletter and on the Council's Web site.

AGM 13/12 Donations 2011/12

Members noted that the following donations were made under the Power of Well Being:-

| | |
|-----------------------------------|------|
| Langley Park Goodwill Association | £100 |
| Steps Detached Youth Project | £50 |
| Craig's Coaching | £100 |
| British Legion Poppy Appeal | £60 |

The meeting finished at 7.12pm

Signed by the Chairman.....Page 3

ESH PARISH COUNCIL

Minutes of the Esh Parish Council meeting held in The Harry Guildford Centre, Thomas Street, Langley Park on **Tuesday 8th May 2012** commencing at **7.15pm**

Present: Councillors M. Sands (Chair) B. Armstrong, M. Berry, J. Carr, M. Gordon, A. Harling, K. Heartfield, A. Hiles, P. Mollon, R. Partridge, M. Renneberg and S. Rothwell

Also Present: County Councillor J. Armstrong, Lesley Millgate (Durham Rural Community Council) and G.F. Smith (Clerk)

Apologies: Councillors: C. Bloor, S. Maddison, A. Mollon and M. L. Rowland (Deputy Clerk)

075/12 Declaration of Interest

Councillors M. Gordon and K. Heartfield – agenda item 7 – Allotments.

076/12 Police Report

Copy of the PACT report circulated to all Councillors prior to the meeting, copy attached to these minutes. Councillor Berry reported on the lack of attendance of the local Neighbourhood Wardens Police Officer at the last few meeting (cover was being supplied by a colleague from Leadgate), members agreed for the Clerk to write to Inspector Turner asking for an explanation of the absence of the Local PC at the Pact Meetings.

07712 Minutes of the ordinary meeting held 10th April 2012

Amendment:-

Page 2 minute 062/12 “Members agreed the cost” should read “Members acknowledge the cost” subject to the above amendment the minutes were agreed as a true record and signed by the Chairman.

078/12 Matters Arising (non agenda items)

None.

079/12 Presentation by Lesley Millgate (DRCC) on “Neighbourhood Plans and Community Led Planning”

Lesley updated the meeting on the following:-

The Localism Act, National Planning Policy framework, County Durham Plan and Neighbourhood Planning. Members thanked Lesley for her presentation and she left the meeting.

80/12 Allotments

Councillor B. Armstrong had met with a number of allotment holders Committee to work with them to produce a Constitution, update at the next Parish Council meeting. Clerk was still working on the proposed transfer document, report to the next Environment Working Party.

081/12 Reports**A) Parish****Outstanding items: -**

i) Zurich Insurance PLC

Response received from CDALC (Steve Ragg) "Zurich should be aware of the paperwork when handed over to them by MMI and should have issued a revised Policy number to replace the MMI Policy. I would have thought Zurich would be aware of the change and be able to trace back to the Original Policy with MMI".

Still awaiting Legal Advice from NALC at London.

B) County Council**County Councillor J. Armstrong** (Reported on):-

- I. Drainage problems in Langley Park
- II. Bus stop on Low Moor Road, Langley Park
- III. Bus Stop near the Cemetery, Langley Park
- IV. Planning Approval for Primary School at Esh
- V. Land at 23 Midridge Road, Langley Park
- VI. Inspection of removal of trees at entrance to Esh Village
- VII. Repairs following subsidence to road/footpath, Esh to Langley Park

C) Members Report**Outstanding Items: -**

- i) Provision of dog fouling bags (Councillor Heartfield) – supply now received

New items:-

- ii) revarnishing of notice board at Quebec (Councillor Armstrong) – Members agreed for the Clerk to arrange for this work to be carried out.
- iii) Request for a dog bin opposite Quebec Play area car park (Councillor Armstrong) – Members agreed for the Clerk to arrange for a litter bin (cost approx £150) to be placed on the site subject to DCC approval (collection route)
- iv) Review lock on Esh Notice Board (Councillor Sands) – Members agreed for the Clerk to arrange for this work to be carried out. Spare key to be kept by Councillor Gordon or Sands
- v) Entrance Feature at Langley Park (Councillor Berry) – Councillor Berry reported that he had met with Managers from Diggerland who agreed to donate £350 towards an entrance feature at Langley Park (near the Industrial Estate). Councillor Berry agreed to discuss this further with the environment Working Party.
- vi) Langley Park Mining Memorial Group (Councillor Berry) – Members agreed to place item on the Agenda for the next Parish Council meeting (June)

082/12 The Tute, Church Street, Langley Park

Councillor B Armstrong informed the meeting that the County Council was going to carry out an Asbestos test for the building, the cost would be approximately £2000 and this would be covered from the fund by County Councillor Armstrong's Neighbourhood budget application. Members agreed that CISWO should be contacted regarding payment for carrying out this test as they were still the Landlords.

Councillor B Armstrong circulated a proposed floor plan to obtain prices from local building contractors. Members agreed the provisional drawing details (9 for 2 against and 1 abstention).

The Clerk reported that he was arranging an appointment with the Council's Solicitor regarding the lease conditions and would report to the next Parish Council meeting (June)

083/12 All Saints Youth Centre, Langley Park

No further update

084/12 Financial Statement and Report

Members agreed the details of the Financial Statement and for Vouchers 1 to 22 should be paid, copy of the report attached to these minutes.

The Clerk circulated Unaudited/unchecked income and expenditure reports for the year ended 31st March 2012, any comments to the Clerk.

Medium and small Councils Forum – item withdrawn

085/12 Parish Councils Three Year Plan

Plan to be discussed at each of the Council's working parties.

086/12 Youth Provision in the Parish

Councillor Armstrong informed the meeting that Disc were trying to employ more youth workers and were hoping to start the scheme after the summer holiday period.

087/12 Correspondence

Items for information:-

- a) Local Council; update; April 2012; issue 150
- b) Derwentside college – response to concerns raised by the Parish Council
- c) DCC – changes to current standards structure
- d) Co-op Bank PLC – overdraft facility (Current Account)
- e) County Durham Link magazine; spring 2012; issue 12
- f) DCC – Change of Polling Station at Ushaw Ward

069/12 Environment Working Party

No report

089/12 EQUaL Working Party

No report

090/12 Finance and General Purposes Committee

No Report

091/12 Planning Working Party

Members considered the following applications:-

A) 1/2012/0179/DMFP by Mr and Mrs Crown for erection of single storey repair and side extension at Stobbilee House, Langley Park.

DECISION - No objections subject to neighbours being consulted

B) 1/2012/0169/DMLB by Mr C Philips for listed building consent to replace external kitchen door/fan light and removal of one external waste pipe at Esh Glebe House, Esh

DECISION – No objections subject to neighbours being consulted

C) 1/2012/0155/DMFP by Mr F Pocock for proposed two storey rear extension and conservatory to the rear of 16 Wilks Hill Quebec

DECISION – No objections subject to neighbours being consulted

092/12 Publicity Working Party

No Report

093/12 Area Action Partnership / Parish Councils Committee

Next AAP Board meeting 16th May 2012 (AGM) New Brancepeth Village Hall (6pm)

Next PCC meeting: - 19th May 2012 at Brandon & Byshottles Parish Council Offices, Langley Moor (10am)

094/12 Date and Time of the Next Meeting

The next meeting of Esh Parish Council is on Tuesday **12th June** 2012 at the Parish Hall, Front Street, Esh commencing at 7.00pm

The meeting finished at 8.30 pm

Signed by the Chairman.....Page 4