

The Council of the Parish of Esh Minutes of the Ordinary Meeting held on Tuesday September 10th, 2019 at the Miners Institute, Church Street, Langley Park. Meeting commenced at 19:00.

1. Record of attendance

Cllr. Ryan Drion, Cllr. Linda Bushell, Cllr. Donna Smailes, Cllr. Ollie Moat, Cllr Ruth Hughes, Cllr R Smedley (19:07) and Cllr. S Aal.

Ms Patricia Embleton (Clerk)

4 members of the public were in attendance and signed into the meeting.

County Councillor Arnie Simpson
County Councillor Bev Coult

2. Apologies of absence

Resolved by Council to accept apologies from the following members;

Cllr. Stuart Wilkinson – Medical Apologies
Cllr. Edwin Simpson – Personal Vacation Commitments

3. Declarations of Interest

4. Minutes from the previous meeting of the Tuesday 10th July 2019.

Resolved to amend item 16 and omit the type error “**The Council resolved to accept the application. Clerk to arrange payment**” **further resolve** to accept the minutes of the meeting as a true record, signed by the Chair.

5. Opportunity for the Public to raise matters of interest;

A member of the public spoke, an update was sought regarding the capture of a minute regarding previous concerns raised regarding the Register of Interest. The Clerk responded verbally at this point; closing this matter.

6. Incorrect agenda layout.

7. County Councillors Report

A short report was given to Council from County Councillor Bev Coult. Both Councillors Coult and Councillor Simpson were in attendance.

- A Small Grant of £400 was paid to the Langley Park FC
- Work has started at the New County Hall at The Sands in Durham.

- Cedar Court following drainage issues has been responded too and resolved with the removal of a substantial build-up of debris in the drainage system. Thanks were given by the residents of Cedar Court for the County Councillors prompt response.
- The County Councillor are looking to fund and install Birds-Mouth fencing to protect a semi-circular piece of grass currently suffering from vehicle parking and disturbance.
- Residents have requested an additional waste bin on the Front Street near Premier as the amount of litter on the front street has increased due to the opening of more fast food outlets. A double bin has been suggested and will hopefully be installed soon.
- Councillor Coult has been working with PCSO Deb Robson and Home Group regarding The Crescent and Davis Crescent
- Councillor Coult carried out a litter pick at Sir Bobby Robson Park she spoke to numerous youths using the skate park area. Councillor Coult has requested a meeting with the Parish Council to look at the expansion of the Park. This meeting will take place prior to the Parish Council budgetary processes in late October/November. Clerk to arrange meeting.

8. Clerks Work in Progress report

Resolved as accepted and thanks given for the update.

9. Planning Application Received

DM19/02469/WAS – Vehicle End of Life – Creative Business Park, Langley Park

The Council **resolved** to make comments regarding this application with a focus on existing issues raised by the County & Parish Councillors regarding environmental impact. Clerk to submit comments.

10. Christmas Celebrations Saturday 7th December including light enhancements for 2019 and Christmas Kids Trips

The parish Christmas events will be on Saturday the 7th of December 2019 and the Snowman Trip on the 23rd of December.

An extra ordinary meeting of Council will be held to discuss the arrangements for Christmas activities.

11. Kids Club Summer Trips update and feedback

The Clerk gave a short verbal report on the summer kids trips and County Councillor Bev Coult commended the trips as being a huge success to which great feedback had been received.

12. Remembrance Sunday Wreathes

The Council **resolve** to order five wreathes for the Parish and fulfil request from members of the public.

13. Langley Park NUM Miners Banner - Cllr. Ruth Hughes

Councillor Hughes explored the possibility of setting up a group to restore or replicate the Banner currently unusable currently held in storage.

The Chair allowed a member of the public representing The Miners Memorial Group to speak and the meeting was suspended; who indicated that the groups next project will be the very same and interested parties from the Council should contact them once project outline established.

14. Summer report and update from Cllr. Linda Bushell and Cllr. Ruth Hughes

A written report was distributed to members and a verbal report given by Cllr. Hughes with regards to the Durham County Council owned land "The Wetlands"

Numerous concerns about site safety were identified and it is **resolved** that the Clerk will collate and write to Durham County Council expressing concern and seeking clarification and copy in the newly established 'Wetlands Group'.

15. Funding request regarding Village Centre Improvements

Agreed to defer this item until further information has been received. This item will be re – listed for further meeting.

16. Service Level Agreement – Durham County Council – Grass Cutting and 2019 Environmental Pot Delivery.

Resolved that Clerk will contact the Green and Clean Team at Durham County Council expressing concerns over delivery of this years' Service level agreement with regards to grass cutting.

17. Seasonal Bench Seating Maintenance Approval – L & S Maintenance 2020/2021

Resolved to accept the quote of £1200 for 2020/2021 – Clerk to arrange underwriting on existing contract.

18. Grant request from Langley Park FC - £300.00

Deferred to the next meeting of the Council, October 2019.

19. Grant Request from Jay Manners, Derwentside Swimming Club - £300.00

Council **resolved** to approve the funding application, Clerk to arrange payment.

20. Legal Topic Note 22 – revisions to Grievance/Disciplinary Policy -NALC

Deferred to the next meeting of Council as per recommendation from County Durham National Association of Local Councils.

21. Durham Constabulary Subject Access requirements for Clerk, Councillors and Volunteers at the Miners Institute – working with Children and Vulnerable Adults

Resolved that all members of the Parish Council., Clerk and Volunteers will undertake subject access request. Clerk to arrange paperwork with PCSO Deb Robson.

22. Esh Leaves – Autumn Parish Information sheet and related expenses

Resolved for the Clerk to collate articles and arrange printing and delivery of the Esh Leaves for late October 2019. Update to be given to Council at the October Meeting.

23. Website Service Level Agreement

Resolved for the Clerk to sign and return SLA to DCC and begin transferring information from old sites to new alongside Cllr. Ryan Drion.

24. Interim Budget Report

A report on interim spend indicating the Council are on budget this financial year the Council approve to reinstate ring- fenced monies to allow project completion this financial year.

The Council will meet for budgetary and precept setting on October 29th – 7pm.

25. Clerks Annual Appraisal Report and Recommendation– Cllr Ryan Drion and Cllr Linda Bushell

A report was presented to Council following an interim meeting held on the 2nd September 2019 to conclude the annual appraisal of the Clerk in May 2019.

Resolved to accept the contents of said report and apply new Salary as of the 1st of September 2019. Clerk to implement new salary scales to payroll.

26. Payments to make and bank reconciliation

Payments to make/Made and bank reconciliation
Opening Balance (All Accounts) of Council 10th September 2019 £202204.63

Safety Checked	PAT Testing	£59.70
Safety Checked	Supply and fit broken light in the Store Cupboard	£59.76
NPOWER	Feeder Pillar L/P Christmas Tree	£110.08
DH7 Events	Interim Payment 1	£1,873.98
World Challenge Hannah	Grant payment to Local under 18 for World Challenge 2020	£300.00
EVRA	Grant request toward 2019/2020 activities	£300.00
BT Business	Phone line rental and charges	£108.78
PJ Embleton	Salary July 2019	£1,663.35
PJ Embleton	Broadband Expenses	£12.50
Staff	Cleaning Salary July 2019	£164.20
Wave	Water Charges April - July 2019	£140.02
Office Depot	Safety ladder for Miners Institute	£228.00
Miners Memorial Group	Final Payment -	£273.12
NEST	Pension Contributions	£100.38
NWG Business	Corona - Gas charges Miners Institute	£568.68
Cooperative Bank	Commission	£10.82
Cooperative Bank	Service Charge	£10.00
Durham County Council	AAP Summer School Holiday programme	£300.00
Office Depot	Summer Trip Supplies	£203.38
Andrew Turnbull	Clearance of the Old Rec bottom entrance	£650.00
L&S Maintenance	Play Park Checks July/August	£135.00
Durham County Council	HR Advice & Guidance May	£144.00
PPL PRS	Music Licence for the Miners Institute	£124.80
Total Business Group	Printing Charges	£22.26
Olivers Tree Services	Esh Village Green Tree Crowning	£504.00
Billy Shiel Boats	Charter for Kids Club Trip	£450.00

Linda Bushell	Reimbursement of Sundries for Kids Club Trips	£302.18
PJ Embleton	Salary August 2019	£1,558.25
PJ Embleton	Broadband Expenses	£12.50
Sharron Clark	Cleaning Salary August 2019	£164.20
NWG Business	Gas Miners Institute	£49.51
J McGuigan	Special corrective cut Esh Play Area	£250.00
Eibe Play	Esh Play Area New Play Equipment	£33,832.08
The Cooperative Bank	Commission	£4.26
The Cooperative Bank	Service Charge	£10.00
Total Gas & Power	Gas for the Miners Institute	£234.22
Total Business Group	Printing Charges	£124.47
NWG Business	Corona - Gas charges Miners Institute	£19.00
Kirkley Hall Ltd	Visit to Kirkley Hall Kids Club Trips	£579.00
Brambledown	Demolition and removal of Trim trail	£396.00
Total Gas & Power	Electricity Miners Institute	£59.79
Total Gas & Power	Gas Miners Institute	£367.97

Resulting bank balances less payments will be presented at October meeting – full bank reconciliation produced and audited 06/09/2019 balances reconciled within 60p

The Council noted the bank statements, approved payments as listed and **resolved** the Clerk to arrange payments.

27 Date of the next meeting – Tuesday 8th October 2019

Signed as a true record _____ 8th October 2019
Chair to the Council of the Parish Esh