

**The Council of the Parish of Esh Minutes of the Ordinary Meeting of the Council held on Tuesday 12<sup>th</sup> February 2019 at the Miners Institute, Church Street, Langley Park at Meeting commenced at 19:00**

### **Ordinary Meeting of the Council**

The Council meeting was opened by the Clerk informally to introduce the first item on the agenda.

#### **1. Election of Chair**

Following a brief debate Cllr. Edwin Simpson and Cllr. Ryan Drion were proposed and seconded as candidates, this was followed by a vote and was **resolved by Council Cllr. Ryan Drion will act as interim Chair until May 2019.**

#### **2. Election of Vice Chair**

Following a brief debate Cllr. Linda Bushell and Cllr. Edwin Simpson were proposed and Seconded as candidates, this was followed by a vote and it was **resolved by Council Cllr. Linda Bushell will act as interim Vice Chair until May 2019.**

#### **3. Co-option Request Mr. Alan Madrell**

Mr Madrell has previously served as a Parish Councillor and resigned in November 2017.

**Mr Madrell was welcomed back to Council, signed the Declaration of Acceptance of Office and signed into the meeting as a Councillor.**

#### **4. Record of Attendance**

Cllr. Linda Bushell, Cllr. Ryan Drion, Cllr. Donna Smailes, Cllr. Edwin Simpson, Cllr. Susan Jacks, Cllr. Stuart Wilkinson, Cllr. Olwyn Moat, Cllr. Ruth Hughes, Cllr. Alan Madrell

Clerk; Ms Patricia Embleton

#### **5. Apologies of absence and resignations received Mrs. Rita Moralee, Mr. Malcolm Renneberg, Mrs. Anna Lawson**

**Apologies have been received and accepted by Council by the following Councillors;**

Cllr. Richard Bowyer – Dispensation Granted 13/11/2018

**Resignation Letters were received and accepted from Mrs. Rita Moralee, Mr Malcolm Renneberg and Mrs Anna Lawson. It was resolved acknowledgement letters to be sent to the three members – Chair to action.**

**Clerk to action notification to electoral services and post notices of vacancies once prepared.**

## **6. Declarations of Interest**

An interest was declared by Cllr. Stuart Wilkinson regarding agenda item 12. **Cllr. Wilkinson will self-exclude from discussion and vote.**

## **7. Minutes from the previous meeting of the Tuesday 8th January 2019**

**Resolved** to accept the minutes of the meeting as a true record, signed by the Chair.

## **8. Minutes from the extra ordinary meeting of the Tuesday 15th January 2019**

**Resolved** to accept the minutes of the meeting as a true record, signed by the Chair.

## **9. County Councillors Report**

Apologies received from Cllr. Arnold Simpson due to current campaign work.

## **10. Opportunity for the public to raise matters of interest**

A resident in attendance spoke briefly, they would like to see the continuation of hard work from the parish council and praise was given to the Clerk for her role in the improvements of the past 18 months.

## **11. Delegation of HR Committee**

The following members will form the HR Committee to enable the Clerks back to work interview and Appraisals. **Resolved** that Esh Parish Council will enter into a Service Level Agreement with Durham County Council with a delegated primary budget, agreed at the extra ordinary meeting for £300.00.

The Committee as follows;

Cllr. Edwin Simpson – Chair

Cllr. Susan Jacks

Cllr. Ruth Hughes

Cllr. Alan Madrell

Cllr. Edwin Simpson will contact DCC to agree a service level agreement and contact members to call a meeting. A report will be brought to a further meeting of the Parish Council following the initial meeting.

## **12. Grant request from Esh Village Residents Association**

A brief discussion regarding the 'Snow Angels' project where questions through the Chair to Cllr. Wilkinson were allowed.

**Resolved** that the Council approve the grant request of £140.14, Clerk to arrange payment.

## **13. Cllr. Edwin Simpson – Neighbourhood Plan – Area and Costings report**

A verbal report was delivered by Cllr. Simpson regarding the neighbourhood plan following his initial findings into the matter. A working group consisting of Cllr. Edwin Simpson (Chair) Cllr. Ryan Drion and Cllr. Olwyn Moat.

**Resolved** - Cllr Simpson will call an initial meeting to develop a plan going forward and report back to a future meeting of the Council.

#### 14. Cllr Edwin Simpson – AAP Parish Councils Committee report and £1000 environmental pot

Cllr Simpson delivered a short report and a brief discussion was undertaken on environmental improvements. It was **resolved** the budget of £1000 to be used to facilitate a replacement bin on Front Street and a new bin sited outside the Miners Institute with remaining budget to be used to enhance and extend existing wildflower beds from Kaysburn into Langley Park. Clerk to contact AAP Coordinator and Durham County Council to arrange.

#### 15. Update on County Court Money Claim with Contractor A

The Court hearing is listed for Friday 8<sup>th</sup> March 2019. Cllr. Ruth Hughes, Cllr. Linda Bushell and Cllr. Edwin Simpson will be in attendance. Court papers are to be prepared and returned before 21<sup>st</sup> February 2019.

#### 16. Banking and Payments including signatory changes to the Cooperative bank

Local Council Update	Local Council update Subscription	£ 75.00		£ 75.00
CDS	Intruder Alarm at the Miners Institute	£ 540.00	£ 108.00	£ 648.00
Zurich	Parish Council Insurance Jan 19-Dec19	£ 3,578.42		£ 3,578.42
Patricia Jean Embleton	Clerks Salary January 2019	£ 1,527.26		£ 1,527.26
NPOWER	Feeder pillar xmas Tree	£ 74.97	£ 3.75	£ 78.72
heywoods Accountants	Payroll and HMRC	£ 25.00	£ 5.00	£ 30.00
Cooperative Bank	Commison	£ 2.10		£ 2.10
Cooperative Bank	Service Charge	£ 10.00		£ 10.00
LITE LTD	Installation of Christmas Lights inc storage and testing	£ 1,450.00	£ 290.00	£ 1,740.00
LITE LTD	New Christmas lights 2018 inc installation	£ 4,998.00	£ 999.60	£ 5,997.60
NPOWER	Electricity for the Garage Workshop	£ 13.47	£ 0.67	£ 14.14
Peterlee Fire Company	Biannual Fire Alarm Test	£ 85.00	£ 17.00	£ 102.00
JRB Enterprise LTD	Dog bags x 50000	£ 460.00	£ 92.00	£ 552.00
Total Business Group	Printing Charges	£ 23.37	£ 4.67	£ 28.04

The Council approved the payments as listed and **resolve** the Clerk to arrange payments.

Mrs Rita Moralee requires to be removed as a signatory to the Cooperative Bank – Cllr. Susan jacks and Cllr. Linda Bushell will be primary signatories on account alongside Cllr. Richard Bowyer. **Clerk to arrange mandates.**

Meeting closed 20:45

Signed as a true record \_\_\_\_\_ 12<sup>th</sup> March 2019  
Ryan Drion Chair to The Council of the Parish of Esh