

**The Council of the Parish of Esh Minutes of the Ordinary Meeting of the Council held on Tuesday 19<sup>th</sup> June 2018 at the Miners Institute, Church Street, Langley Park at Meeting commenced at 19:00**

### **Ordinary Meeting of the Council**

#### **1. Co-option request from Ruth Hughes**

**Ruth Hughes was successfully co-opted onto the Council, signed the Declaration of Office and signed into the meeting as a Parish Councillor.**

#### **2. Record of Attendance**

Cllr. Linda Bushell, Cllr. Ryan Drion, Cllr. Rita Moralee, Cllr. Edwin Simpson, Cllr. Malcolm Renneberg, Cllr. Stuart Wilkinson.

Clerk; Ms Patricia Embleton

#### **3. Apologies of absence**

**Apologies have been received and accepted by Council by the following Councillors;**

Cllr. Richard Bowyer – Work Commitments  
Cllr. Olwyn Moat – Community Commitments  
Cllr. Donna Smailes – Work Commitments

County Councillor Mike McGaun - Prior Commitments  
County Councillor Arnie Simpson – Prior Commitments

#### **4. Declarations of Interest**

#### **5. Minutes from the previous meeting of the 8<sup>th</sup> May 2018 and 29<sup>th</sup> May 2018**

**Signed as a true record.**

#### **6 . Matters arising**



## **7. County Councillors Report**

A report was provided to Council in advance of the meeting from the two County Councillors in their absence.

## **8. County Plan & H9 Development Langley Park**

**The Council will put further objections in regarding the development and consultation dates will be sent out to all Councillors once received by the Clerk. Cllr. Edwin Simpson and Cllr. Ryan Drion will work with the Clerk preparing objection against the County Plan in the coming month.**

## **9. Provisions required for the Summer Fete 28th July 2018 including. Walkie Talkies, High Visibility Jackets and Signage, design and printing costs**

**It was resolved that the events budget of £1500 is be delegated to the Centenary Fete group to be used in connection with all materials and equipment to fulfil the fete in a safe and responsible manner. The Chair Rita Moralee and the Clerk will oversee and monitor the budget throughout the ordering process.**

**Letters to the residents of Esh Hill Side and Park Drive will be prepared by the Clerk and kindly delivered by Cllr. Edwin Simpson.**

## **10. One off cut back and tidy of the recreation ground in preparation for the summer fete on the Centenary Field**

**Resolved that the Clerk will contact Martin Briscoe from Durham County Council's Clean and Green team to obtain quotes for the works required.**

## **11. Update on the Front Street pedestrianised area Langley Park**

Durham County Council we be installing 10 additional bollards having had a site meeting to review the situation with Parking. The Flower tubs which were originally to be sited there will now be placed on Langley Park Front Street, near the new seats opposite the WM Club in Langley Park and on the verge near the One Stop Shop. Two further planters will be placed outside the Miners Institute.

**Clerk to arrange meeting with Mr P Snowdon, Floral Contactor for this year, to arrange dates for this work to commence.**

## **12. Grant Applications for consideration from Friends of Langley Park Primary School, Langley Park Cricket Team and Football Club.**

**Agreed that the maximum grant of £300 is be awarded to each group. Clerk to Arrange payments.**



**13. War memorial renovation Action in preparation for the Centenary Celebrations in November**

It was resolved that the Clerk will obtain 3 quotes for the cleaning of and re fencing of the memorial and visit on site with contractors. This work will form part of the environmental improvements part funded by County Councillors. Clerk to work with AAP throughout the application process. Clerk is instructed to try and secure some section 106 funding to help towards the budget.

**14. The Annual return for Mazars External Audit**

Approved by Council.

**15 The Annual Governance Statement to approve**

The statement was reviewed and accepted at Council. Action Clerk to sign with the Chair, following the meeting.

**16. The Accountancy Statement to approve**

The statement was reviewed and accepted at Council. Action Clerk to sign with the Chair, following the meeting.

**17. Miners Institute Snooker Room Flooring Lighting options**

Agreed the Clerk is to proceed in instructing Deerness maintenance to fulfil the tasks of removing the old lighting and replacing the damaged flooring. This has been valued at £850.

**18. Other Councillor Reports**

Cllr. Simpson brought planning matter DM /18/00864 construction of Pig Finishing Sheds, it was agreed by Council that Cllr. Simpson is tasked with drafting an objection letter which will be passed to the Ward County Councillors and the Clerk of Brandon & Byshttles Parish Council.

Cllr. Stuart Wilkinson brought the update to the table with regards to Esh play area. Clerk is to action a meeting to establish remaining budget, the Play Park will also be closed until further notice and the Eibe replacement parts have been delivered. Clerk to instruct ROSPA play inspection of the 3 sites within the Parish due to raised concern over safety issues. Clerk and Chair to arrange the closure of the Park.

Cllr. Malcolm Renneberg brought the Legionella testing to the Council which the Council feels should be undertaken given the age of the building and some issues which have arisen regarding the water temperature. Clerk to contact Biochemica to arrange the pricing of the tests. The Council have agreed to go ahead with the testing with immediate effect. There is no immediate risk to health for users of the building as these are preventative measures.



Meeting closed at 20:35

Signed as a true record of the meeting R. Mevales 10<sup>th</sup> July 2018

**Part B Confidential Matters**

**18. Minutes of the Previous meeting Part B**

The minutes will be agreed at the next ordinary meeting of the Council.

**20. Matters Arising**

**21. Miners Institute Development Worker/ Manager**

Resolved that the Clerk is to start preparing a business plan for the recruitment of a development worker to assist with funding and the day to day management of the Miners Institute. The outcome will be presented if prepared to the meeting in September 2018. The Clerk is instructed to take HR and/or legal advice regarding the recruitment process, this will be completed with the assistance of Cllr. S Kennedy.

**22. Handyman Contract including outstanding works and rental rates for the garage to the rear of Garden Ave, Langley Park**


It is resolved at Council that this matter will be delegated to and draw upon the HR experience of Cllr. Kennedy who will be writing to Mr. Thompson with the Clerk to invite him in for a formal review of works and to discuss ongoing issues with communication and conduct. A report will be prepared and considered at a further meeting of the Council.

**23. Payments made/to make and bank reconciliation and balances to date,**

The payment schedule was presented along with a bank reconciliation and balances to Council.

**Agreed as approved, with a hold on the payments to Mr. Thompson, handyman, until a true and correct update is given at the meeting with Cllr. Kennedy. Clerk to action payments.**

**Meeting closed at 20:55**

Signed as a true record of the meeting  10<sup>th</sup> July 2018