

ESH PARISH COUNCIL

**Minutes of the Annual General Meeting held in Wood View Community Centre,
Langley Park on Tuesday 11th May 2010 commencing at 7.00pm.**

Present: Councillors A.Harling (Chairman), B. Armstrong, M. Berry, C. Bloor, R. Bowyer, G. Coulson, M. Gordon, A. Hiles, S. Rothwell and M. Sands.

Apologies: Councillor: A. Mollon, P. Mollon and M. Tyler.

Also Present: County Councillors J. Armstrong and M Campbell and S.Maddison, R. Partridge, G.F. Smith (Clerk), M. L. Rowland (Assistant Clerk) and P.J. Graham (Assistant Clerk),

AGM/01/09 Election of Chairman

It was proposed and seconded that Councillor A. Mollon be elected as Chairman for 2010/11

Councillor Harling in the Chair

AGM 02/10 Election of Vice Chairman

Councillor P. Mollon had indicated at the previous Parish Council meeting that she wished to be nominated for the position of Vice Chairman. Following a discussion it was proposed and seconded that Councillor M. Sands be elected as Vice Chairman for 2010/11.

Councillor Harling remained in the Chair for the rest of the meeting

AGM 03/10 Appointment of Responsible Financial Officer and Deputy

It was agreed that

Mr G.F. Smith (Clerk) be appointed Responsible Financial Officer,

And for Mrs M. L. Rowland (Assistant Clerk) be appointed Deputy Responsible Financial Officer for 2010/11.

AGM 04/10 Cheque Signatories

It was agreed to:-

1) That the Parish Council continue to use the following Banks and Accounts:-

- a) The Co-operative Bank Plc (Current Account)
- b) AMC Bank (Bank Account No1 for commuted sums)
- c) Standard Life Savings Account

Signed by the Chairman.....Page 1

2) That the Parish Council's authorised signatories be as follows:-

a) Co-operative Bank Plc

By two Councillors (from G. Coulson, A Harling, A. Mollon and M Tyler).

b) AMC Bank

By two Councillors (from A. Hiles, A. Harling and M Tyler).

c) Standard Life

By two Councillors (G. Coulson and A. Mollon).

AGM 05/10 Membership of Committees

a) Allotments

It was agreed that all Councillors (to the exclusion of Councillor Bloor and Gordon) and the Clerk to be members of the Allotment Committee.

b) Playground Working Group

It was agreed that this group would be discussed at the Partnership Sub Committee, which would be meeting within the next few months. The EQUaL Partnership would continue in some change of format (further discussion to take place).

c) Trustees for the Langley Park Miners Welfare Institute and Recreation Ground (charity number 1003989).

It was agreed that all Councillors would be Trustees of the Charity (as the charity commission's requirements).

AGM 06/10 Planning Applications

It was agreed that when comments on planning applications are required before the next scheduled ordinary meeting the Chairman, Vice Chairman, appropriate local member plus the Clerk would respond and report their actions to the next Parish Council meeting.

AGM 07/10 Standing Orders

The National Association of Local Councils have issued a new model standing order for use by Parish Councils. The document is 38 pages and requires some minor alterations and additions to make it unique to Esh Parish Council.

Members agreed to:-

a) To adopt the new model standing orders, subject to minor alterations and additions.

b) To receive a copy of the proposed document by e-mail.

c) To discuss the document at the next Parish Council meeting (June).

AGM 08/10 Financial Regulations

There were no amendments to the present document. Members therefore agreed the Financial Regulations.

AGM 09/10 Chairman's Allowance

It was agreed not to increase the Chairman's Allowance (£200.00) for the year 2010/11.

AGM 10/10 Annual Assessment Statement 2010/11

Members agreed to accept the Statement dated 11th May 2010 and for a copy to be attached to these minutes, copy on the Council's Web site and a copy in the Auditors file.

AGM 11/10 Asset Register of Council Property

Copy of the asset register of Council property as at 1st April 2010 to be attached to these Minutes, copy available in the office for Members inspection, on the Council's Web Site and a copy in the Auditors file.

AGM 12/10 Dates, Times and places for Future Meetings

It was agreed that the Ordinary meeting would be held on the 2nd Tuesday of each month (excepting August when no meetings are held) commencing at 7.00pm unless following the Annual Assembly (April) or the Annual General Meeting (May). It was also agreed to amend the List of Council Meetings for 2010/2011, as follows: - meeting on 8th June 2010 to be held at the New Parish Hall, Front Street, Esh and the meeting on 8th February 2011 be held in Wood View Community Centre, Langley Park.

Clerk to amend the list and send a copy to all Councillors, copy attached to these minutes and a copy to be placed on the Council's web site and notice boards.

AGM 13/10 Donations 2009/10

Members agreed to amend the report as follows:-

- a) The £200 donation to Miss E Forsyth for a contribution towards her training costs should be paid from the Chairman's allowance (following the return of the cheques from Councillors Bloor and Harling).
- b) For the Clerk to amend the report/accounts accordingly.
- c) For a copy of the amended report to be attached to these minutes, copy to be placed on the Council's Web Site and a copy in the Auditors file.

The meeting finished at 7.45pm

Signed by the Chairman.....Page 3